



CASE STUDIES

Agency

West Palm Beach Housing Authority
6 Properties, Comprising Over 700 Multi-Family and Senior Living Residences

Contact

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Former Lock Program: Conventional Cylinder

Reason for Conversion

Management of the West Palm Beach Housing Authority was introduced to the InstaKey Security Systems Key Control Program at the 2008 FAHRO Annual Conference. Executive Management for a previous InstaKey Housing Client, the Daytona Beach Housing Authority, had recommended the InstaKey Program to the Management of the West Palm Beach Housing Authority. After thorough review at the FAHRO conference, West Palm Beach Housing Authority Management concluded that the InstaKey Program would significantly streamline the process of changing locks while simultaneously increasing security and cutting the costs associated with lock changes, and lost and stolen keys. West Palm Beach Executive and Maintenance Management were particularly impressed with the ability the InstaKey Program gave them to change out a master system with minimal cost and effort if a master key became compromised.

Budget Acquisition

Budget for conversion to the InstaKey System was obtained by West Palm Beach Housing Authority Management by use of Capital Funds Expenditure.

Implementation Strategy

The West Palm Beach Housing Authority has chosen to implement InstaKey incrementally by neighborhood, beginning with the Robinson and Pleasant City Properties. Executive Management provides Housing/Apartment complex names, lists of units per complex, required core and key quantity requirements per unit, and delivery timing requirements. InstaKey then coordinates with the West Palm Beach Management to verify all requirements, provide contractual quotation, and schedule delivery. Authorization on quotation and delivery timing is provided by the West Palm Beach, and an installation schedule subsequently developed. Installation of InstaKey cores and compatible door hardware is sub-contracted to a 3rd party by West Palm Beach Housing, and installation is completed with West Palm Beach Maintenance Management oversight. Upon completion of the installation, West Palm Beach forwards all relevant street address information for activation of the lock and key data in SecurityRecords.com.

To date, approximately 120 residence units in the Robinson and Pleasant City properties of the West Palm Beach Housing Authority have been converted to the InstaKey system. West Palm Beach Housing Authority Management plans to convert all remaining residences to InstaKey using Capital Funds allocations by Property over the next few years. 120 units in the West Palm Beach Housing property of Twenty Lakes are currently scheduled for conversion in 2011.

On-Going Program Benefit

To date, West Palm Beach Housing Authority Management is very satisfied with the performance of the InstaKey Program. Housing Authority Management is particularly pleased with the accountability the InstaKey Key Tracking Database enables in the distribution of Tenant and Employee keys, and with the cost and time savings realized in lock changes in housing unit transitions.